

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, September 10, 2018 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Jerol Kivett, and Harry Parker. Absent: Commissioner Thaddeus Godwin.

Chairman Wooten convened the meeting. He called upon Vice Chairperson Lee for the invocation. Assistant County Manager Susan Holder then led the Pledge of Allegiance.

Approval of Agenda

Upon a motion made by Chairman Wooten and seconded by Commissioner Parker, the Board voted unanimously to approve the agenda with the following changes: Removed Item 1 (a) Recognition of Retirees; added Hurricane Florence Preparation Update; added a Disaster Relief Budget Amendment; added a Proclamation of a State of Emergency.

Proclamation of a State of Emergency (Walk On) In preparation of Hurricane Florence and the associated hazardous weather conditions expected to precede, accompany, and follow the storm, the Board has presented a Proclamation of a State of Emergency for adoption. Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to adopt the Proclamation of a State of Emergency (Copy filed in Inc. Minute Book ____, Page ____).

Disaster Relief Budget Amendment (Walk On) In preparation of Hurricane Florence and the associated hazardous weather conditions expected to precede, accompany, and follow the storm, a disaster relief budget amendment was presented to the Board for approval. Upon a motion made by Chairman Wooten and seconded by Commissioner Parker, the Board voted unanimously to approve the following Disaster Relief Budget Amendment:

<u>EXPENDITURE</u>		<u>Disaster Relief</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11141300	599900	Disaster Relief	\$100,000.00	
11999000	509700	Contingency		\$100,000.00

Hurricane Florence Preparation Update (Walk On) Emergency Management Director Ronald Bass provided the Board with a Hurricane Florence preparation update and stated that the National Weather Service in Raleigh anticipated that Hurricane Florence would make landfall near the Wrightsville Beach/Wilmington area Thursday morning as a Category 4 hurricane, with sustained winds at approximately 145 miles per hour. He noted that the weather in Sampson County would begin deteriorating during the afternoon hours on Wednesday, September 12th and that National Weather Service officials have advised all citizens to refrain from traveling past 7 p.m. that evening. He continued by stating that the high sustained winds could result in power outages due to downed trees and cause structural damage. He also noted the threat for isolated tornadoes and rainfall amounts ranging 7-15 inches, depending on the storm path. He noted that the forecasted path has changed, but the latest weather briefing had the eye of the storm heading directly over Sampson County. The forecast also showed a great chance for flooding in the areas that experienced flooding during Hurricane Matthew, in addition to other areas. Mr. Bass informed the Board that the Emergency Medical Services staff were preparing for the opening of the Emergency Operations Center at 7 a.m. on Wednesday, October 12th, and the opening of five general population shelters (Clinton High, Hobpton Middle, Lakewood High, Midway High, and Union Elementary), one special needs shelter (Adult Day Care Center), and a pet shelter (Sampson Livestock Arena) at 1 p.m. Mr. Bass noted that there was still a possibility for the storm to turn, but advised all to prepare nonetheless. He informed the Board that there would be more weather briefings in the upcoming days and that he would keep the Board updated.

Item 1: Reports and Presentations

Recognition of Retirees The item was removed from the agenda due to the absence of retiree Deborah Dudley.

Recognition of NC Senior Games State Finals Participants Aging Director Lorie Sutton provided information regarding the NC Senior Games, which is a state-wide organization designed to provide health awareness, wellness, and physical competition opportunities for citizens age 50 and above. Ms. Sutton then acknowledged Garland Senior Center Director Mary Faircloth to introduce two of Sampson County's senior athletes, Sabina Gamas and Charles Powell, who have both participated for more than 10 years in the Mid Carolina Senior Games. In April 2018, Ms. Gamas, at 91 years old, was the oldest participant at the Fayetteville games, taking home gold in 4 of her 5 events. She continued by noting that Mr. Powell, at age 83, had medaled in several events during the year. Both participants will represent Sampson County at the NC Senior Games State Finals held in the Triangle area the week of September 17-23, participating in events such as basketball shooting, football and softball throw, shotput/discuss and shuffleboard. Both participants thanked the

Board and Ms. Faircloth for the opportunity to represent the County at the upcoming event. The Board congratulated Ms. Gamas and Mr. Powell on their accomplishments and wished them success in future events.

Introduction of New Sampson Area Transportation Director County Manager Ed Causey introduced the new Transportation Director, Rosemarie Oates. Mr. Causey noted that Ms. Oates had previously worked with the Duplin County Transportation Department for 17 years, with five of those years as the director. The Board welcomed Ms. Oates.

Recognition of Human Resources Director for Achieving Certification County Manager Ed Causey presented Human Resources Director Nancy Dillman to the Board for achieving her IPMA-SCP credentials. Ms. Dillman had recently met the specific educational and work experience criteria and demonstrated her skills and knowledge by passing the test required for credentialing as a Senior Certified Professional by the International Public Management Association for Human Resources. The Board re-presented Ms. Dillman with the IPMA-HR Senior Certified Professional certificate and congratulated her on the accomplishment.

Item 2: Planning and Zoning

Approval of Final Subdivision Plat - Mill Ridge Subdivision, Phase III Chairman Wooten acknowledged Senior Planner Anita Lane, who presented the final subdivision plat to the Board, per the recommendation of the Planning Board. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to approve the final subdivision plat for Mill Ridge Subdivision Phase III.

Item 3: Action Items

Public Works - Request to Install Water Lines, McKenzie Road Public Works Director Lin Reynolds presented a request to install water lines on a portion of McKenzie Road in Water District II. He noted that the County would run a water line of 1,500 feet to service the 10 remaining customers on the road, fulfilling the targeted benefit/cost ratio of 10 customers minimum per mile. Upon a motion made by Commissioner Kivett and seconded by Chairman Wooten, the Board voted unanimously to approve the water line installation.

Sampson County Schools - Request for Funding for Start-Up Costs for School Resource Officer (SRO) Grant Project Sampson County Schools Superintendent Eric Bracy and Mark Hammond, Executive Director of Auxiliary Services presented a request for funding start-up costs for three additional SROs to be placed at the middle school level noting that the school system had received \$100,000.00 in grant funding, provided \$50,000.00 of matching funds, and is requesting County

funding in the amount of \$187,615.00 to assist with the startup costs for the positions. The Board assigned staff to research the request and to present the Board with a method that will be beneficial to the school system, yet not negative to the County. Upon a motion made by Chairman Wooten and seconded by Commissioner Parker, the Board voted unanimously to table the item until the October regularly scheduled meeting.

Public Hearing – Consideration of Performance Based Incentives for Economic Development Project, Rheinfelden Americas, LLC The Chairman opened the hearing and acknowledged Economic Developer John Swope, who presented a request from Rheinfelden Americas, LLC, to have a second grant back incentive provided to them for proposed expansion. He noted that under the agreement, the County would provide performance-based business incentive payments to the company over a 5-year period in the amount of \$101,393. The company would commit to make certain capital investments in the County and that the potential public benefits anticipated to be derived from this agreement include a taxable investment of \$8,000,000, and tax revenues of \$334,950 over a 5-year period. The company proposes to invest in new manufacturing equipment for the manufacture of aluminum slugs at their existing manufacturing site at 520 Railroad Street in Clinton. Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board voted unanimously to adopt the resolution approving the incentive agreement (Copy filed in Inc. Minute Book ____ Page ____).

Public Hearing – Naming of Private Roads The Chairman opened the hearing and called upon Assistant County Manager Susan Holder who reviewed the recommendations for naming certain private roads. The floor was opened for public comments and none were received. The hearing was closed. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Parker, the Board voted unanimously to name private roads as follows:

PVT 1291 160	Barnstormers Lane
PVT 1291 160 58	Pilot Row Lane

Appointment – Child Fatality Team/Community Child Protection Team Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to appoint Clinton City Police Chief Donald Edwards to the Community Child Fatality Task Force/Community Child Protection Team.

Item 4: Consent Agenda

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to approve the Consent Agenda as follows:

- a. Approved the minutes of the August 6, 2018 meeting (Copy filed in Inc. Minute Book ____ Page ____.)
- b. Scheduled a public hearing regarding FY 2020 CTP Grant Funding for October 1, 2018
- c. Approved the execution of the Memorandum of Understanding between Clinton City Schools and Sampson County EMS regarding High School Emergency Medical Technician Program (Copy filed in Inc. Minute Book ____ Page ____.)
- d. Approved the request for destruction of certain Expo Center records pursuant to the Records Retention and Disposition Schedule (Rental Contract/Lease Agreements 2012-2013; Paid Invoice Files 2012-2013; CenterStage Invoices/Documents 2012-2013).
- e. Approved the request for destruction of certain Public Works records pursuant to the Records Retention and Disposition Schedule (Daily Reports, Bill Tab Receipts, Bill Register Reports, Meter Reading Reports, Cutoff Reports, Work Orders - 2014-15)
- f. Approved the contract for school health nursing services between Clinton City Schools and the Sampson County Health Department (Copy filed in Inc. Minute Book ____ Page ____.)
- g. Approved the extension of the contract between Sampson County and Waste Industries, LLC for solid waste recyclables and collection (Copy filed in Inc. Minute Book ____ Page ____.)
- h. Approved the Home and Community Care Block Grant Budget Revision 1 (Copy filed in Inc. Minute Book ____ Page ____.)
- i. Adopted a resolution authorizing the conveyance of real property (Book 1547, Page 699 Sampson County Registry) to the Sampson County Board of Education (Copy filed in Inc. Minute Book ____ Page ____.)
- j. Approved the Assistance Policy and the Procurement Policy for the 2018 funding cycle of the Urgent Repair Program (Copy filed in Inc. Minute Book ____ Page ____.)
- k. Approved delinquent disabled veteran exclusion applications for Dennis W. Sutton, Larry E. Williams, Michael W. McLymore, William O. Harris, Dwight D. Miller, and Darious G. Lassiter
- l. Approved tax refunds and releases as submitted:

#8685	Sandra Carroll	\$149.30
#8695	Linwood Reynolds	\$109.13
#8672	Elizabeth Carter	\$175.26
#8676	Walter Mitchel	\$122.93
#8662	Aubrey Crumpler	\$127.59

#8671	Joyce Simmons	\$100.20
#8674	Lesli Martinez	\$198.77
#8660	Toni Sampson	\$176.79
#8680	Bradley Herring	\$154.81
Tax Release	Sheila McNeill	\$337.34
Tax Release	Somerset Capital Group, Ltd.	\$226.57
Tax Release	Sheila Robinson	\$490.26
Tax Release	CNH Capitol America LLC	\$175.36
Tax Release	Dewey Williams	\$6,219.52

m. Approved budget amendments as submitted:

<u>EXPENDITURE</u>		<u>Aging</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558670	252000	HR-Construction/Repairs united Way	\$2,773.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035876	409900	Fund balance appropriated	\$2,773.00	

<u>EXPENDITURE</u>		<u>Sheriff's</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	554000	Capital Outlay – Vehicles	\$70,853.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034310	408900	Insurance Settlement	\$70,853.00	

<u>EXPENDITURE</u>		<u>Aging</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
82558750	524100	URP – Materials	\$30,800.00	
82558750	529901	URP – Soft Costs	\$7,200.00	
82558750	544000	URP – Contracted Services	\$27,000.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
82035875	403605	URP – NCHFA	\$65,000.00	

<u>EXPENDITURE</u>		<u>Aging</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558790	526200	I/R – Dept Supplies	\$1,000.00	
02558790	526201	I/R – Dept Supplies – Equipment	\$1,500.00	
02558790	531100	I/R – Travel	\$500.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035879	403602	I/R – Mid-Carolina Health Promotion	\$3,000.00	

<u>EXPENDITURE</u>		NCEM Hazard Mitigation Program		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
29549460	562004	Acquisition and Elevation	\$510,519.00	
29549460	519049	Admin and Legal	\$53,669.00	
29549460	519900	Other Professional Costs	\$47,324.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
29034946	403614	Grant-NC Emergency Management	\$611,512.00	

<u>EXPENDITURE</u>		Aging		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558680	526200	Senior Center – Department Supplies	\$234.00	
02558680	532100	Senior Center – Telephone & Postage	\$408.00	
02558680	544000	Senior Center – Contracted Services	\$3,343.00	
02558800	522100	Nutrition – Food & Provisions	\$2,196.00	
02558800	526200	Nutrition – Departmental Supplies	\$3,000.00	
02558800	596000	Nutrition – Transfer to SAT	\$4,528.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
02035868	403601	Senior Center – State Grant – Mid-Ca	\$3,985.00	
02035880	403601	Nutrition – Sate Grant – Mid-Carolin	\$8,238.00	
02035880	402300	Nutrition – USDA Fed/State School L	\$1,486.00	

<u>EXPENDITURE</u>		Cooperative Extension		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
04449560	555000	Capital Outlay	\$2,666.00	
04449560	526200	Departmental Supplies	\$3,185.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
04034956	404010	Lagoon Management & Ag Programs	\$5,851.00	

<u>EXPENDITURE</u>		Sheriff's		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	526279	Dept Supplies – Narcotics Squad	\$18,000.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034310	403631	State Substance Abuse Tax	\$18,000.00	

<u>EXPENDITURE</u>		County Schools		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11659140	555030	Capital Outlay Category 1	\$788,794.00	

11659140	555031	Capital Outlay Category 2	\$11,493.00	
11659140	555032	Capital Outlay Category 3	\$757.00	
19959140	582096	Transfer to General Fund	\$801,044.00	
11659140	555030	Capital Outlay Category 1	\$1,087,174.00	
11659140	555031	Capital Outlay Category 2	\$144,693.00	
11659140	550000	Unallocated Capital Outlay		\$831,867.00
19959140	582096	Transfer to General Fund	\$400,000.00	

REVENUE

<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
19932320	409900	Fund Balance Appropriated	\$1,101,044.00	
11035914	409612	Trans from School Capital Reserve	\$1,101,044.00	

(Board of Health Items, approved in capacity as Board of Health)

- n. Approved the revised Health Insurance Portability and Accountability Act (HIPAA) Policy and Procedure (Copy filed in Inc. Minute Book ____ Page ____.)
- o. Approved the annual updates to the Sampson County Administrative Manual

Item 5: Board Information Items

The Board was provided with the following items for information only:

- a. June 18, 2018 Health Advisory Committee Meeting Minutes
- b. 2017 Annual Child Fatality Prevention Team Report
- c. Notice of Joint Meeting with SRMC Board of Trustees September 24, 2018

County Manager Reports

County Manager Ed Causey reminded the Board of the Sampson Regional Medical Center Budget Presentation scheduled on September 24, 2018, at 6:00 p.m. at Sampson Regional Medical Center and of the Water Work Session scheduled for Monday, September 17, at 6:00 p.m. in the Administration Board Room. He then gave a report on the NCACC Conference and noted that there was a lot of discussion regarding the Medicaid management, and that the Board will likely discuss the matter in the future. He concluded by commending the joint efforts of the County, City of Clinton, school systems, and local agencies as they are preparing for Hurricane Florence.

Public Comments

The Chairman opened the floor for comments and the following were received:

Lethia Lee: We thank you for this opportunity to speak with you tonight on behalf of the Harrells Community Center. My husband Russell was supposed to be speak tonight, but unfortunately, he is in the hospital. He is so passionate about this building and about us fixing it up for the residents of Harrells until he couldn't stand it if I didn't come and represent. So, I am here to say some of the things he was going to say and some of the things I would like to say. The Harrells Community Center is a Community Center in which senior citizens can come and allow them to have that meal that they do for senior citizens. On the first week of every month we have a food distribution program that we give food to all the residents of Ivanhoe, Harrells, and Garland area. We are so proud of all the things that we have accomplished so far, and we know that we would not have accomplished them without your input and your help, and we thank you for that tonight. We know that in years past you have given us \$10,000.00 and with that \$10,000.00 we have purchased a roof for that building, and if you wouldn't have done that in those years it probably would not be standing now. We are so glad of that donation. We invite all of you to come down and look at what we're talking about. The Harrells Community Center is sitting back there in the woods where we are with nothing there. And we are just asking that you come down and look at it and see if it is something you want to invest some tax dollars in. We feel like we deserve our fair share of the tax dollars we are paying to the County. So, we are asking you to come down and take a look at what we are talking about. This is very important to us because this is our home. It's where we live and eat and breathe. And want to see it aspire and be something that we can be proud of. Thank you.

Kim Newton: I just want to add to what was said as far as the Harrells Community Center. When I speak I am talking about the Ivanhoe area as well. First thing, when we talk about our seniors, I'm very passionate about the seniors as well. They're very dear to my heart. And most of the seniors that attend the center are anywhere from 65 to 90 years old and they do live alone. When we talk about living alone we're talking about EMS service as well. Our EMS service is kind of split. It's split between the Garland area and Harrells area, but what about our Ivanhoe area? It's a little bit farther away. So that is a dear concern to me. If something happens to a senior, can we get there in time? So, I just want to mention that there. These ladies come to the center 4 days per week and a lot of the things that we do at the center we do based on fundraising. We just don't have the funds coming in, so they make quilts and we take some quilts and we try to sell them. So, some of the activities and some of the games, we purchase them as well. So, they are kind of like self-serving themselves. I'm also asking for a \$20,000.00 grant for this building as I am adding on to what Ms. Lee said. That \$20,000.00 can go towards a lot of things that we need in the building, such as air conditioning, heating, comfortable chairs. A lot of the chairs are hard, but we've got seating for them. And windows. Like I said, I know we got a \$10,000.00 grant but we still need some more. And we know that will not cover all of our expenses, but it would help, and we'd appreciate it in our area down there. Also, I want to talk about some other things. We're talking about the hurricane that is coming up, and we're talking about Matthew from last year. Some of

the ditches in our area, down there in the Harrells community and Ivanhoe, probably need cleaning up. The debris in the ditches probably doesn't allow the water to flow through and is probably the reason our low-lying areas are normally flooded. I know speaking from last year, it's a tough time getting out of Ivanhoe and over there in that area. Trees, I know that on the end of the road they come and cut that real well but way back in the Ivanhoe area, not so well. As far as grass, sometimes grass is standing that talk before it is cut. I don't know if it is oversight or if they're working their way to my area, or what, but we might need some attention to the grass area. Also, it has been talked about a public water system in Ivanhoe, but I haven't heard anything else about it. We're excited about that. A lot of these questions that I am giving out I know won't be answered tonight or next week, but it's something to think about, and we do hope to get an answer in due time. Mainly, I am here just to speak on behalf of the Harrells Community Center, the Ivanhoe area, and such areas of everyday living for the seniors, and not just the seniors, but generally people like myself. But, more or less the seniors. I just want to say I am glad you allowed me to speak.

The Chairman thanked both Ms. Lee and Mr. Newton and assured them that the comments would be reviewed.

Recess to Reconvene

Upon a motion made by Chairman Wooten and seconded by Commissioner Kivett, the Board voted unanimously to recess to reconvene on September 17, 2018, at 6 p.m. in the Administration Board Room for the Water Work Session.