

The Sampson County Board of Commissioners convened for their regular meeting at 6:00 p.m. on Monday, November 6, 2017 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Clark Wooten, Vice Chairperson Sue Lee, and Commissioners Albert Kirby Jr., Jerol Kivett, and Harry Parker.

Chairperson Wooten convened the meeting and recognized Vice Chairperson Lee. She provided an invocation and recognized Commissioner Parker, who led the Pledge of Allegiance.

Approval of Agenda

Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to approve the agenda as published.

Item 1: Presentations and Reports

Introduction of Financial Consultant and Debt Service Overview Finance Officer David Clack introduced Doug Carter of DEC Associates who has assisted Sampson County with financing projects for more than twenty years and most recently provided invaluable assistance in the successful refunding of the County's USDA debt. Mr. Carter praised the County for being the first to obtain LGC approval of USDA debt refunding and its demonstrated fiscal responsibility that provided the foundation for such approval. Mr. Carter was lauded by board members for his work.

Item 2: Planning and Zoning

CZ-10-17-1 The Chairman called the hearing to order and recognized Planning Director Mary Rose who reviewed a request to rezone approximately 1.09 acres located along Plainview Highway from RA-Residential Agriculture to CZC-Conditional Zoning Commercial. She noted that an adjacent property owner had requested that a buffer be maintained, and the applicant had agreed to the condition. The Chairman opened the floor for public comment, and none were received. The Chairman closed the hearing. Upon a motion made by Chairman Wooten and seconded by Commissioner Kivett, the Board voted unanimously to approve rezoning request CZ-10-17-1, accepting the presented findings of fact and making the following zoning consistency statement: *Whereas, in accordance with the provisions of North Carolina General Statute 153A-341, the Sampson County Board of Commissioners does hereby find and determine that the recommendation of the ordinance amendment CZ-10-17-1 is consistent with the goals and objectives of the Sampson County Land Use Plan and other long range planning documents due to the fact this property is located along a major thoroughfare where commercial development is encouraged.*

Item 3: New Business

Consideration of Resolution Regarding Use and Protection of Pondberry Bay Plant Conservation Preserve as Part of Mountains-to-Sea Trail In the absence of Bill Scott, County Manager Ed Causey discussed the efforts of the Friends of the Mountains-to-Sea Trail to develop a route of the MST through the Pondberry Bay Plant Conservation Preserve in Sampson County. He noted that there were only 4 acres of the preserve where there were concerns regarding rare plant life and that the Friends organization was keen to support the conservation efforts as well. Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board voted unanimously to adopt a resolution supporting the efforts of the Friends of the Mountain-to-Sea Trail to develop a route through the Pondberry Bay Plant Conservation Preserve. (Copy filed in Inc. Minute Book ____, Page ____.)

Public Hearing – Amendments to Water System Ordinances The Chairman called the hearing to order and recognized Public Works Director Lin Reynolds and County Attorney Joel Starling who discussed the recommended amendments to the ordinances related to the operations of Water and Sewer Districts I and II. The amendments include providing the Board with authorities to reduce tap fees/connection fees with purchase conditions; processes for consideration of additional lines; policies for turn-on including changes in fee terminology; policies for recouping costs of directional bores; and establishment of bulk governmental rates. The Chairman opened the floor for comments, and none were received. Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the amendments to the Ordinance Implementing Rules and Regulations of Sampson County Water and Sewer District I. (Copy filed in Ordinance Book ____, Page ____.) Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the amendments to the Ordinance Implementing Rules and Regulations of Sampson County Water and Sewer District II. (Copy filed in Ordinance Book ____, Page ____.)

Consideration of Consolidation of Human Service Agencies – Next Steps County Manager Ed Causey reviewed the steps taken by the Board to date regarding the consideration of consolidation of the County's human services agencies, including a special meeting with School of Government staff and also attended by members of the Social Services Board and Board of Health, directors and key staff from those departments which could be impacted. Mr. Causey and County Attorney Joel Starling noted that prior to any action, a public hearing was required with 30-day notice. They noted that the Board did not have to determine which of the consolidation options they wished to pursue prior to the hearing, but the hearing notice must allow for all three possibilities. Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted 3-2 (with Commissioners Kirby and Parker dissenting) to schedule the hearing for the January 2018 regular meeting.

Consideration of Addition of Road to State Secondary Road Assistant County Manager Susan Holder informed the Board that the Department of Transportation had provided the Board with a proposed resolution requesting the addition of Liberty Lane (located in the Liberty Ridge Subdivision) to the state secondary road system. The District Office had certified that they had completed a field survey which indicates that all property owners had signed a request petition. Upon a motion made by Vice Chairperson Lee and seconded by Chairman Wooten, the Board voted unanimously to adopt a resolution requesting the DOT's addition of Liberty Lane to the State secondary roads system. (Copy filed in Inc. Minute Book _____, Page _____.)

Appointment - Workforce Development Board Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to appoint Lonnie F. (Mac) McPhail to the Workforce Development Board.

Appointments - Airport Advisory Board Upon a motion made by Vice Chairperson Lee and seconded by Commissioner Kivett, the Board voted unanimously to reappoint Andrew Jackson and Teddy St. Pierre to the Airport Advisory Board.

Item 4: Consent Agenda

Upon a motion made by Commissioner Kivett and seconded by Vice Chairperson Lee, the Board voted unanimously to approve the Consent Agenda items as follows:

- a. Approved the minutes of September 19, 2017; October 2, 2017; and October 9, 2017 meetings
- b. Approved the Sampson County Local Government Holiday Schedule for Calendar Year 2018

New Year's Day	Monday, January 1, 2018
Martin Luther King Birthday	Monday, January 15, 2018
Good Friday	Friday, March 30, 2018
Memorial Day	Monday, May 28, 2018
Independence Day	Wednesday, July 4, 2018
Labor Day	Monday, September 3, 2018
Veterans Day	Monday, November 12, 2018
Thanksgiving	Thursday and Friday, November 22-23, 2018
Christmas	Monday, Tuesday and Wednesday December 24, 25 and 26, 2018

- c. Approved the Board of Commissioners Meeting Schedule for Calendar Year 2018 (all meetings to be held at 6:00 pm in the Sampson County Auditorium unless otherwise announced):

Monday, January 8, 2018	Monday, July 9, 2018
Monday, February 5, 2018	Monday, August 6, 2018
Monday, March 5, 2018	Monday, September 10, 2018
Monday, April 2, 2018	Monday, October 1, 2018
Monday May 7, 2018	Monday, November 5, 2018
Monday, June 4, 2018	Monday December 3, 2018

- d. Approved a request to destroy certain Human Resources records pursuant to the Records Retention and Disposition policies and other related regulations
- e. Approved a request to destroy certain Exposition Center Records pursuant to the Records Retention and Disposition polices and other related regulations
- f. Approved, as recommended by the Board of Health, the Current Procedural Terminology (CPT) codes and fee schedule (Copy filed in Inc. Minute Book _____, Page _____.)
- g. Accepted the Community Health Medical Access Plan Grant and the North Carolina Disposal Initiative Grant and authorized execution of associated grant documents (Copies filed in Inc. Minute Book _____, Page _____.)
- h. Approved tax refunds and releases as submitted:

#8253	Marcia B.B. Minich	\$ 111.77
#8278	Danny Pate Holland	\$ 132.83
#8267	Ernest G. Barefoot	\$ 118.99
#8305	Sandra Avery Spell and Darren Scott Spell	\$ 102.07
#8317	James Aaron Lee	\$ 119.62
#8307	Jacqueline Padilla Williams	\$ 128.49
#8312	Ramona Faircloth Hales	\$ 121.56
#8295	William Nelson	\$ 924.49
Tax Release	Construction Trade Press	\$ 125.63
Tax Release	Erick Juvini Lara Ferrera	\$ 231.69
Tax Release	A.G. Lee Oil Co. dba Dash Inn Conv Store	\$ 746.77
Tax Release	JobHog, Inc.	\$ 107.39
Tax Release	Dolan C. Hall	\$ 154.52
Tax Release	William Nelson	\$ 308.36
Tax Release	William Rice Matthis Jr. & Edna Matthis	\$ 3,694.31
Tax Release	Mt. Carmel Church of God	\$ 8,719.27

i. Approved budget amendments as submitted:

<u>EXPENDITURE</u>		<u>Westwoods Land Acquisition Airport Cap Proj</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
40981570	519500	Professional Services	350,000.00	
40981570	557000	Land Purchase	25,000.00	
40981570	519200	Legal	7,000.00	
21941250	596020	Trans to airport capital project	19,100.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
40038157	403623	City of Clinton contribution	19,100.00	
40038157	404000	State grant	343,800.00	
40038157	409600	County contribution	19,100.00	
21934125	409900	Fund balance appropriated	19,100.00	

<u>EXPENDITURE</u>		<u>Rural Health Grant</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551630	529702	Lab Services	1,250.00	
12551640	529702	Lab Services	1,250.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
12535163	404099	Appropriated Fund Balance	1,250.00	
12535164	404099	Appropriated Fund Balance	1,250.00	

<u>EXPENDITURE</u>		<u>Sheriff</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	526200	Departmental Supplies	20,000.00	
11243200	544000	Contracted Services	32,000.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034310	408900	Misc Revenue	52,000.00	

<u>EXPENDITURE</u>		<u>Sheriff</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	555000	Capital Outlay - Other Equipment	6,600.00	
11243100	554000	Capital Outlay - Vehicles	23,840.00	
11243100	526200	Departmental Supplies	10,216.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034310	408900	Misc Revenue - Ins Settlement	40,656.00	

<u>EXPENDITURE</u>		<u>Sheriff</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243100	555079	Capital Outlay - Other Equip Narcotics	48,000.00	
11243100	539579	Training - Narcotics Squad	1,000.00	
11243100	531100	Travel	2,000.00	
11243100	526279	Dept Supplies - Narcotics	2,200.00	

REVENUE				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034310	402603	Federal Asset Funds	53,200.00	
EXPENDITURE				
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
05558310	581000	Transfer to State Agency	21,940.00	
REVENUE				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
05435831	409900	Fund Balance Approp Administration	5,789.00	
05435831	409902	Fund Balance Approp Teen Court	7,568.00	
05435831	409903	Fund Balance Approp Youth Inspire	3,083.00	
05435831	409905	Fund Balance Approp Psychological	5,500.00	

Item 5: Tax Appeal Requests

Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to adjust the penalty applied to the following tax accounts for failure to timely list business personal property by forgiving one-half of the assessed penalties.

Ronnie Smith: Tax \$9,619.49 + **Penalty \$3,452.97 adjusted by half**

Best Brothers Farms (Tax \$18,377.35 + **Penalty \$5,605.01 adjusted by half**

E&L Farms (Tax \$989.94 + **Penalty \$285.92 adjusted by half**

Bobby Marshall (Tax \$6,286.29 + **Penalty \$1,935.05 adjusted by half**

Blue View, Inc. (Tax \$45,544.91 + **Penalty \$16,535.26 adjusted by half**

Miles Jackson (Tax \$11,888.93 + **Penalty \$4,481.61 adjusted by half**

Item 6: Board Information

The Board was provided with the following items for information only:

- a. 2020 Census Participation Information

County Manager Reports

No report provided.

Public Comments

The floor was opened for comments, and none were received.

Adjournment

Upon a motion made by Chairman Wooten and seconded by Vice Chairperson Lee, the Board voted unanimously to adjourn.