

The Sampson County Board of Commissioners convened for their regular meeting at 7:00 p.m. on Monday, January 7, 2013 in the County Auditorium, 435 Rowan Road in Clinton, North Carolina. Members present: Chairman Billy Lockamy, Vice Chairman Jarvis McLamb, and Commissioners Albert D. Kirby, Jr., Harry Parker, and Jefferson Strickland.

The Chairman convened the meeting and called upon Commissioner Parker for the invocation. Commissioner Strickland then led the Pledge Allegiance.

### **Approval of Agenda**

Upon a motion made by Commissioner McLamb and seconded by Commissioner Strickland, the Board voted unanimously to approve the agenda with the addition of a Closed Session regarding personnel pursuant to 143-318.11(a)(6).

### **Item No. 1 Roads**

Monthly Report - NCDOT Keith Eason, NCDOT Highway Engineer, was present. He had no specific reports on secondary roads construction as work is typically dormant during this time of year. Commissioner Kirby asked for clarification on the criteria for roads to receive state funding, and Mr. Eason explained that there was a manual of minimum construction standards and noted that roads built prior to 1975 were grandfathered. He provided a copy of certain pages from the manual. It was noted that the agenda included the secondary roads annual statement for 2012. Commissioner Parker asked about future work on roads which were only scheduled for patching, etc. Mr. Eason explained that the annual statement contained a lot of the work the Department does to a road prior to paving.

Request for Addition of Carly Lane to State Secondary Road System  
Commissioner Strickland disclosed that he was President of Lakewood Land Company, and had two partners in the venture. The corporation was requesting the addition of Carly Lane. He asked to be excused from the vote because of the potential conflict. Mr. Eason explained that Carly Lane met the standards for inclusion in the state system, and a resolution from the Board was required for the Department to proceed to accept the road. Upon a motion made by Commissioner McLamb and seconded by Commissioner Parker, the Board voted unanimously (with Commissioner Strickland abstaining) to adoption a resolution requesting the addition of Carly Lane to the State secondary roads system. (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

## **Item No. 2: Planning and Zoning Items**

TA-12-12-1 Chairman Lockamy opened the public hearing and called upon Planning Director Mary Rose who reviewed the request to amend Section 3.3.1 of the Sampson County Zoning Ordinance to include Automobile, Wholesale as a Special Use in a RA-Residential Agriculture District. Ms. Rose explained that the applicant had requested to include Automobile, Wholesale as a permitted use in a RA-Residential Agriculture District, but staff had recommended that it be included as a special use, explaining that a special use would require a site plan to be presented to the Planning Board, with approvals on a case by case basis with any special conditions. She noted that Automobile, Retail was currently a permitted use in a Commercial District in the County and as a special use in a Residential Agriculture District, so Automobile Wholesale was recommended as a special use in a Residential Agriculture District as well. The floor was opened for comments, and Rochelle Parker, the applicant, noted that the neighbors to his property were his in-laws, and they had no problem with his request. The hearing was closed. Upon a motion made by Commissioner Kirby and seconded by Commissioner Parker, the Board voted unanimously to approve the request to amend Section 3.3.1 of the zoning ordinance to include Automobile, Wholesale as a special use in a RA-Residential Agriculture District.

Appointment to Planning Board Upon a motion made by Commissioner McLamb and seconded by Commissioner Kirby, the Board voted unanimously to reappoint Scott Brown to the Sampson County Planning Board.

## **Item 3: Reports and Presentations**

Recognition of Retirees The Board presented plaques to retirees Dwight Barber, Sallie Bryant, Barbara Burch, Dan Holland, and Kent Wooten.

Introduction of Animal Shelter Director County Manager Ed Causey introduced newly-hired Animal Shelter Director Alan Canady. Mr. Causey noted that this was Mr. Canady's first day; he had come from Cumberland County where he worked in Animal Control for six years. Mr. Causey explained that the County had twenty applicants for the position, which were narrowed down to six, four of which were interviewed. Mr. Canady stated that it was a privilege to return to work for Sampson County; he had worked previously for the Sheriff's Department, and felt that Sampson County was his home given how close he lives to Sampson County, even though he lives in Cumberland County. He expressed his desire to build upon what had already been started at the shelter, building relationships with the Board, citizens, and rescue groups. He stated that he looked forward to a long-term career with Sampson County.

Financial Report Finance Officer David Clack provided a financial report comparing revenues and expenditures for the period ending December 31, 2012 (the

first six months of the fiscal year) to the period ending December 11, 2011. (Copies of report attached hereto.) He noted the report would be updated and presented again at the Board's upcoming work sessions.

#### **Item No. 4: Action Items**

Public Hearing - 2014 Community Transportation Grant The Chairman reconvened the hearing (continued from December 3, 2012), and called on Todd Daughtry, Transportation Coordinator. Mr. Daughtry reviewed the application for grant funding, explaining the two areas of requested funding: administrative and capital. He noted the administrative part of the application included funding for salaries and fringe benefits for an administrative support specialist, the transportation coordinator a 20-hour per week administrative assistant, drug and alcohol testing, office supplies, travel, utilities, the system's computer program, advertising and vehicle insurance (with state/federal funding at 85%, local costs at 15%) The capital portion of the grant application also included the replacement of one vehicle which met the state criteria for replacement (with state/federal funding at 90%, local costs at 10%) . The total local match required for administration and capital would be \$29,073. The floor was opened for comments, and none were received The Chairman closed the hearing. Upon a motion made by Commissioner Strickland and seconded by Commissioner McLamb, the Board voted unanimously to adopt the grant resolution authorizing submission of the grant and making assurances and certifications regarding compliance with federal and state guidelines. (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)

Acceptance and Budgeting of Grant Funding and Donations for Animal Shelter County Manager Ed Causey reviewed agenda materials regarding grant funding being made available to the Sampson County Animal Shelter. He noted that at last year's planning session, staff had reported that Sampson County was one of the few counties still utilizing a gas chamber for euthanasia, and personnel was increased by one part-time person to prepare to use lethal injection rather than the chamber. This had been delayed, he noted, by the change in department director. The Humane Society of the United States offered a grant of \$7,000, with a stipulation that it would be used to help phase out the use of the gas chamber for animal euthanasia. In addition to the Humane Society grant, he noted that the Animal Shelter was also offered several grants from the Petfinder Foundation: a \$6,300 grant to fund a kennel cough vaccine program, and a \$3,000 grant to fund a FVRCP vaccination program. The goal of both programs is to reduce the number of animals euthanized for health reasons. Commissioner Kirby questioned if the change from the chamber to lethal injection was due to a change in policy or law or was it encouraged for humane reasons. Staff explained that the rationale for the change was both - anticipated changes in state policy, with the state encouraging the change without a mandate, and to achieve the most humane treatment for animals. Mr. Causey stated that staff had thought it would put us in a more favorable light with the state and all those interested in humane treatment of the

animals. Commissioner Kirby stated that he supported the more humane method, but wondered if it would add costs. Mr. Causey noted that the biggest increase in cost would be the labor associated with lethal injections. The trade off in costs would be the reduction in costs associated with the bottled gas and the maintenance of the chamber. The agenda also included information regarding donations from a Twelve Days of Christmas fundraiser, which solicited funds for the purchase of cages and supplies. Upon a motion made by Commissioner McLamb and seconded by Commissioner Kirby, the Board voted unanimously to accept the grants and budget the grant funding and donations as follows:

<u>EXPENDITURE</u>		<u>Animal Shelter</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243800	523900	Medical Supplies	9,300.00	

<u>REVENUE</u>				
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	<u>Decrease</u>
11034380	403602	Grant Pet Finder	9,300.00	

<u>EXPENDITURE</u>		<u>Animal Shelter</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243800	523900	Medical Supplies	7,000.00	

<u>REVENUE</u>				<u>Decrease</u>
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	
11034380	403601	Grant Human Society	7,000.00	

<u>EXPENDITURE</u>		<u>Animal Shelter</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
11243800	526200	Department Supplies	4,669.00	

<u>REVENUE</u>				<u>Decrease</u>
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	
11034380	408401	Donations	4,669.00	

Designation of Voting Delegate for NCACC Legislative Goals Conference

Assistant County Manager Susan Holder provided information on how the proposed legislative goals were developed and how the goals would be considered at the conference for adoption. Upon a motion made by Commissioner McLamb and seconded by Commissioner Kirby, the Board voted unanimously to designate Commissioner Strickland as the voting delegate at the 2013 NCACC Legislative Goals Conference.

Designation of Dates for February Planning Session

Upon a motion made by Commissioner Parker and seconded by Commissioner McLamb, the Board voted unanimously to hold their planning session on February 11-13, convening at 8:30 a.m. on February 11th in the Administration Building Conference Room.

Board of Health Appointments Upon a motion by Commissioner McLamb and seconded by Commissioner Strickland, the Board voted unanimously to appoint Dr. Elizabeth Bryan to physician seat on the Board of Health, as Dr. Gip Palmer had declined to serve.

**Item No. 5: Consent Agenda**

Upon a motion made by Commissioner Strickland and seconded by Commissioner McLamb, the Board voted unanimously to approve the Consent Agenda as follows:

- a. Approved the minutes of the November 5, 2012 meeting
- b. Adopted a resolution seeking amendment of NC Session Law 2004-75/Senate Bill 1161 Enacted July 8, 2004 regarding notice of land-use planning changes near military bases (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)
- c. Adopted a resolution requesting Mid Carolina Rural Planning Organization (RPO) to initiate the process to add US Highway 421 as a new corridor on the Strategic Highway Corridors Vision Plan (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)
- d. Authorized the submission of an application for 2013 Urgent Repair Grant funding by the Department of Aging (Copy filed in Inc. Minute Book \_\_\_\_\_, Page \_\_\_\_\_.)
- e. Approved a disabled veterans exclusion application from Barney D. Brewington
- f. Approved tax refunds as follows:

#5574	Stardoc, Inc.	\$ 15,738.38
#5305	Betty Reeves Taylor	\$ 193.17
#5580	Algernon Dona Brown Jr.	\$ 182.56
#5579	Ally Financial	\$ 177.57
#5572	Donnie Ray Bradsher Jr.	\$ 160.08
#5570	Dexter Julian Stone Jr.	\$ 107.60
- g. Approved the following budget amendments:

<b><u>EXPENDITURE</u></b>		<u>Aging</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558670	524100	Home Repairs-Materials	50.00	
<b><u>REVENUE</u></b>				<u>Decrease</u>
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	
02035867	408401	Home Repairs-Materials	50.00	
<b><u>EXPENDITURE</u></b>		<u>Aging</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558810	526200	FCG-Departmental Supplies	25.00	
<b><u>REVENUE</u></b>				<u>Decrease</u>
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	
02035881	408401	FCG-Departmental Supplies	25.00	
<b><u>EXPENDITURE</u></b>		<u>Aging</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
02558810	526200	FCG-Department Supplies	1,260.00	
<b><u>REVENUE</u></b>				<u>Decrease</u>
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	
02035881	408401	FCG-Department Supplies	1,260.00	
<b><u>EXPENDITURE</u></b>		<u>Health/Family Planning/Child Health</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551640	512100	Salaries		9,113.93
12551640	518100	FICA		565.06
12551640	518120	Medicare FICA		132.15
12551640	518200	Retirement		614.28
12551640	518901	401K		230.58
12551690	512100	Salaries	9,113.93	
12551690	518100	FICA	565.06	
12551690	518120	Medicare FICA	132.15	
12551690	518200	Retirement	614.28	
12551690	518901	401K	230.58	
<b><u>REVENUE</u></b>				<u>Decrease</u>
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	
12535164	404000	Family Planning -State Assistance		10,656.00
12535169	404000	Child Health - State Assistance	10,565.00	

<u>EXPENDITURE</u>		<u>Environmental Health</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551810	544000	Contracted Services	2,746.00	

<u>REVENUE</u>				<u>Decrease</u>
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	
12535181	404000	State Assistance	2,746.00	

<u>EXPENDITURE</u>		<u>Bioterrorism Preparedness</u>		
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>	<u>Increase</u>	<u>Decrease</u>
12551920	512100	Salaries	9,404.50	
12551920	518100	FICA	583.08	
12551920	518120	Medicare FICA	136.37	
12551920	518200	Retirement	633.87	
12551920	518300	Group Insurance	2,219.00	
12551920	518400	Dental Insurance	97.37	
12551920	518901	401K	237.94	
12551920	522100	Food Provision	1,513.87	
12551920	526200	Departmental Supplies	1,800.00	
12551920	531100	Travel	2,800.00	
12551920	532100	Telephone & Postage	1,000.00	
12551920	533000	Utilities	1,000.00	
12551920	543000	Rental Equipment	1,000.00	
12551010	512100	Salaries	9,404.50	
12551010	518100	FICA	583.08	
12551010	518120	Medicare FICA	136.37	
12551010	518200	Retirement	633.87	
12551010	518300	Group Insurance	2,219.00	
12551010	518400	Dental Insurance	97.37	
12551010	518901	401K	237.94	
12551020	512100	Salaries		9,404.50
12551020	518100	FICA		583.08
12551020	518120	Medicare FICA		136.37
12551020	518200	Retirement		633.87
12551020	518300	Group Insurance		2,219.00
12551020	518400	Dental Insurance		97.37
12551020	518901	401K		237.94

<u>REVENUE</u>				<u>Decrease</u>
<u>Code Number</u>		<u>Source of Revenue</u>	<u>Increase</u>	
12535192	404000	State Assistance	22,426.00	

<u>EXPENDITURE</u>		<u>Social Services</u>			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u>	<u>Decrease</u>
13553100	512400	On Call Pay		3,671.00	
13553100	512600	Part Time Salaries		10,000.00	
13553100	519300	Medical Services		10,500.00	
13553100	539300	Contracted Temporary Help		7,000.00	
13553100	568413	Crisis Intervention		191,362.00	
13553100	568414	LIEAP		84,529.00	
<u>REVENUE</u>					<u>Decrease</u>
<u>Code Number</u>		<u>Source of Revenue</u>		<u>Increase</u>	
13553100	403376	Energy Administration			31,171.00
13553480	404000	Crisis Intervention			191,362.00
13553480	403314	LIEAP			84,529.00
<u>EXPENDITURE</u>		<u>Finance</u>			
<u>Code Number</u>		<u>Description (Object of Expenditure)</u>		<u>Increase</u>	<u>Decrease</u>
11141300	529900	Miscellaneous		1,546.00	
11999000	509700	Contingency			1,546.00

**Item No. 6: Board Information**

The following items were provided to the Board for information only:

- a. Update on Request for Bids on Carter Street Lot (staff advised that no bids had been received as of yet)
- b. Cumberland Community Action, Inc. Community Block Grant Application and Projected Budget for 2012-2013
- c. NC OEMS Notification and Solicitation of Comments Regarding Wake Hospital's Trauma Program or Related Delivery of Care
- d. Notification of Filing of Intent to Petition for State Recognition of Tuscarora Nation of North Carolina, Inc.

**County Manager Reports**

County Manager Ed Causey reported that he had scheduled a Department Head meeting on the upcoming Thursday to begin planning for the upcoming budget. He noted that staff endeavored to have the best budget process possible, and remembering the Board's comments during last year's sessions, invited Board comments as to how to improve the process, including having specific times for departmental meetings so that

the Board members could attend if desired. He reminded the Board that in preparing for the planning session, staff was receptive to Board requests for items to be discussed.

### **Public Comments**

No public comments were offered.

### **Closed Session**

Upon a motion made by Commissioner Strickland and seconded by Commissioner McLamb, the Board went into Closed Session pursuant to GS143-318.11(a)(6) to discuss personnel. In Closed Session, the Board discussed whether a residency requirement should have been imposed on the candidate for Animal Shelter Director as a condition of employment. Mr. Causey explained that there is no written residency requirement; it has been an unwritten policy, and it was simply an oversight in the selection of the employee. Staff will bring for Board consideration an amendment to the Personnel Resolution regarding a residency requirement for department heads.

The Board returned to the auditorium. Upon a motion made by Commissioner McLamb and seconded by Commissioner Kirby, the Board voted to come out of Closed Session.

### **Adjournment**

Upon a motion made by Commissioner McLamb and seconded by Commissioner Kirby, the Board voted unanimously to adjourn.