

SAMPSON COUNTY
SIGN PERMIT APPLICATION
INSPECTIONS AND PLANNING DEPARTMENT



Please Note: All signs require building permits before being constructed. This includes wall and freestanding signs.

A. APPLICANT/OWNER REPRESENTATIVE INFORMATION

Applicant Contact Information:

Name: _____
Mailing Address: _____
Telephone Number: _____
Email Address: _____

Owner Contact Information (if different from applicant)

Name: _____
Mailing Address: _____
Telephone Number: _____
Email Address: _____

Sign Contractor Information:

Name: _____
Mailing Address: _____
Telephone Number: _____
Email Address: _____

B. PROPERTY AND SIGN INFORMATION

1. Exact location of sign(s): _____
2. Zoning district: _____
3. Number of signs and type to be installed: _____

4. Total area of each sign: _____

5. Will the sign be illuminated or have moving elements? _____
If yes, explain: _____
6. Will the sign be permanently anchored to the building or ground? _____

C. SUBMITTAL PROCEDURE

All sign permit applications shall provide:

- 1) Indicate the proposed site by identifying the property by ownership, location and use;
- 2) Show the location of the sign on the lot in relation to property lines and building, zoning district boundaries, right-of-way lines, and existing signs; and
- 3) Show size, character, complete structural specifications and methods of anchoring and support.

Please note the information below:

No person shall construct, relocate, erect, alter or otherwise maintain a sign without first obtaining a permit from the Administrative officer.

All signs shall comply with Section 9 of the Sampson County Zoning Ordinance.

C. SIGNATURES

I hereby acknowledge that this application is correct and I agree to comply with all County Ordinances regarding signs. I understand that this sign should not be erected without full knowledge and agreement of the property owner. Finally, I hereby authorize on-site review by authorized staff.

Signature of Applicant

Date

Signature of Property Owner or Authorized Representative

Date

OFFICIAL USE ONLY

APPROVED BY: _____

DATE: _____