

SAMPSON COUNTY
REZONING APPLICATION
INSPECTIONS AND PLANNING DEPARTMENT



Applications are considered complete when all of the items listed below are provided to the Inspections and Planning Department, located at 405 County Complex Road in Clinton. Incomplete applications will not be accepted. Submitted applications will be processed for consideration at the first available Planning Board meeting. These meetings are typically held on the third Monday of each month at 6:30 pm in the County Auditorium (435 Rowan Road), and the deadline for submission is generally the 25th of the month prior to the meeting. This deadline is subject to change, however, given holiday and other office closures. Planning Board recommendations are then forwarded to the Sampson County Board of Commissioners for public hearing and consideration. Regular meetings of the Sampson County Board of Commissioners are typically held on the first Monday of each month at 6 pm in the County Auditorium.

A. APPLICANT/OWNER INFORMATION

Applicant Contact Information:

Name: _____

Mailing address: _____

Telephone: _____

Email: _____

Owner Contact Information (if different from applicant):

Name: _____

Mailing address: _____

Telephone: _____

Email: _____

Professional Representative Information (i.e. Attorney, Engineer, etc.)

Name: _____

Firm: _____

Mailing address: _____

Telephone: _____

Email: _____

B. PROPERTY INFORMATION

1. Present zoning classification of parcel(s): _____

2. Parcel ID #: _____

Deed Book: _____

Page: _____

3. Current use(s) of the property: _____

4. Requested Zoning Classification(s): _____

5. Describe the purpose of the Rezoning Request: _____

C. SUPPLEMENTAL INFORMATION

1. The filing fee for this application is **\$200**.
2. Application Withdrawal:
 - This application may only be withdrawn by written request from the applicant or property owner. If such request is received prior to submission of the Planning and Zoning Board public hearing to the newspaper, filing fees may be refunded. Filing fees will not be refunded after submission of public hearing notice to the newspaper.
 - After submission of public hearing notice to the newspaper, an application may only be withdrawn by action of the Planning and Zoning Board or County Board of Commissioners at the public hearing.

D. SIGNATURES

I _____, the undersigned applicant, do hereby certify that to the best of my knowledge and belief all information supplied in and with this application is true and accurate.

Applicant Signature

Date

Applicant Signature

Date

Property Owner Signature

Date

Property Owner Signature

Date

E. TIMELINE OF EVENTS (OFFICE USE ONLY)

The following timeline exhibits the Rezoning Process:

| Steps for Rezoning Application | Date Completed | Staff Initial |
|---|-----------------------|----------------------|
| Completed Application Received | | |
| Public Notice Issued to Newspaper (1) | | |
| Public Notice Issued to Newspaper (2) | | |
| Written Notice Mailed to Adjacent Property Owners | | |
| Property Posted | | |
| Planning Board Makes Recommendation | | |
| County Commissioners Decision | | |
| Applicant Notified | | |