

SAMPSON COUNTY
BOARD OF ADJUSTMENT APPEAL
INSPECTIONS AND PLANNING DEPARTMENT



Applications are considered complete when all of the items listed below are provided to the Inspections and Planning Department, located at 405 County Complex Road in Clinton. Incomplete applications will not be accepted. Submitted applications will be processed for consideration at the first available Planning Board meeting. These meetings are typically held on the third Monday of each month at 6:30 pm in the County Auditorium (435 Rowan Road), and the deadline for submission is generally the 25th of the month prior to the meeting. This deadline is subject to change, however, given holiday and other office closures. Planning Board recommendations are then forwarded to the Sampson County Board of Commissioners for public hearing and consideration. Regular meetings of the Sampson County Board of Commissioners are typically held on the first Monday of each month at 6 pm in the County Auditorium.

A. APPLICANT/OWNER INFORMATION

Applicant Contact Information:

Name: _____

Mailing address: _____

Telephone: _____

Email: _____

Owner Contact Information (if different from applicant):

Name: _____

Mailing address: _____

Telephone: _____

Email: _____

B. PROPERTY INFORMATION

Address: _____

City: _____

State: _____

Zip Code: _____

Parcel ID #: _____

Deed Book: _____

Page: _____

Zoning District: _____

Lot Size: _____

Purpose of Request: _____

C. SIGNATURES

I, _____, the undersigned applicant, do hereby certify that to the best of my knowledge and belief all information supplied in and with this application is true and accurate. I further give Planning Staff permission to inspect my property for the gathering of information related to this appeal. I also understand that the \$200 application fee is non-refundable, whether the appeal is granted or denied.

Applicant Signature _____

Date _____

Property Owner Signature _____

Date _____

Office Use Only

Accepted By: _____

Case Number: _____

Date: _____