

Section 8. Employee Assistance Program (EAP)

This program will provide highly qualified professional personnel to assess various personal problems and, when necessary, refer employees and their dependents to appropriate providers.

County employees and immediate family members who are experiencing any kind of personal problems are eligible for the EPA program. This program provides free, confidential professional assistance to help employees and their families resolve problems that affect their personal lives or job performance.

The services provided include assessment of personal problems that may be emotional, marital, family related, financial, legal, drug or alcohol related, related to job stress, or any other issues that may cause concern.

Besides being confidential, the program is voluntary. Referral to the EAP is a non-disciplinary action. See Article X, Section 6. It is designed to allow employees or family members to seek help on their own.

Section 9. Tuition Assistance Program

Full-time employees who have completed initial probation may apply for tuition reimbursement for courses taken on their own time, which will improve their skills for their current job or prepare them for promotional opportunities within the County service. Employees may be reimbursed eligible expenses as determined by tuition policy and procedures.